IRB Newsletter

February 2020

University of Florida Institutional Review Boards, http://irb.ufl.edu/

IRB-01: (352) 273-9600  
IRB-02: (352) 392-0433

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Upcoming Educational Opportunities

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The IRB Education Program wants to hear from you. Please send in any requests you have for an upcoming Brown Bag topic to arancat08@ufl.edu.

Upcoming myIRB Annual Cleanup

Our annual myIRB clean-up is approaching. Effective February 20, 2020, all new studies in the pre-submission state and created prior to January 1st 2019 will be administratively withdrawn from the system if not submitted. The administrative withdrawal is required for the following reasons:

• Studies sitting in pre-submission for over a year will not have any system updates incorporated within the SmartForms.
• These studies are included in metrics reporting.
• The study staff listed on the study may no longer be accurate.
• Attached documents such as protocols and ICFs may not be current which could result in regulatory non-compliance.

This annual cleanup only affects new study submissions at this time. Please note that unlike previous years, the copy study option is unavailable due to the recent Common Rule change upgrades to the system.

Additional NIH Guidance on the Policy of the Use of a Single Institutional Review Board (sIRB) for Multi-Site Research


The Notice reminds grantees that the Revised Common Rule is now in effect as of January 20, 2020. As a result, NIH K and F awards, which were previously exempt under the NIH Single IRB policy, are now covered under the Common Rule.

NIH also reminds awardees that exceptions granted under their sIRB Policy are only in effect until the next competing award.
**IRB Review of Grant Applications**


On 01/11/19, NIH issued a notice regarding removal of this requirement to the effect that NIH no longer requires IRB review of the entire grant application or contract proposal effective 01/21/19. Therefore, University of Florida no longer requires the submission of a grant with an IRB application. Please note it is a Principal Investigator’s responsibility to ensure that the IRB submission is consistent with the grant or research proposal submitted to a federal agency.

**Reminders**

**myIRB Registration and IRB Training**

Completion of the mandatory IRB training and myIRB registration are two separate activities; whereas, completion of all of the training does not automatically register you in myIRB.

- **myIRB Registration**: To complete the myIRB registration, please refer to the [myIRB Registration Instructions](https://irb.ufl.edu/myirb) on the IRB’s website. NOTE: You will need to download the [VPN](https://www.ufl.edu/it/VPN) Client to access myIRB if you are utilizing a computer outside of the UF Health Science Center.

- **IRB Required Training**: Information regarding [Required Training for UF IRBs](https://irb.ufl.edu/training) can be found on the IRB website. Researchers and all study Staff are required to take IRB803. NOTE: Once you have completed the training it takes 2 – 4 business days for it to process and load into myIRB.