New Required Training for IRB-02 and IRB-03

During the University of Florida’s pursuit of AAHRPP Accreditation of our Human Research Protection Program (HRPP), we underwent an on-site inspection from January 10th-12th, 2018. As part of that inspection AAHRPP identified some deficiencies that needed to be addressed, including an issue with IRB related training. In order to meet AAHRPP requirements for IRB related training the following required training went into effect on March 8th, 2018 (new courses are highlighted in yellow):

<table>
<thead>
<tr>
<th></th>
<th>NIH (initial)*</th>
<th>IRB800 (initial)</th>
<th>IRB802 (renewal every 3 years)</th>
<th>UF HIPAA for Researchers (initial + annual renewal)</th>
</tr>
</thead>
<tbody>
<tr>
<td>IRB-01</td>
<td>✔</td>
<td>✔</td>
<td></td>
<td>❌</td>
</tr>
<tr>
<td>IRB-02</td>
<td>✔</td>
<td>✔ (new)</td>
<td></td>
<td>❌</td>
</tr>
<tr>
<td>IRB-03</td>
<td>✔</td>
<td>✔ (new)</td>
<td></td>
<td>❌</td>
</tr>
</tbody>
</table>

*Citi course “Group 1: IRB-01 Mandatory Training” can substitute for NIH.

As of March 8th, 2018 all research staff listed in the myIRB application must complete the required training listed above in order to submit any new studies.

Notes:

1. You can easily identify if any research staff have not completed their training in myIRB. On the top right side of the Study Workspace is a section called “Pending Agreements to Participate:”. If a research staff name is shown with red font then that individual has not completed all of the required training.

2. Training records take 3-4 business days to migrate from myTraining to myIRB. Please be sure to complete your training well in advance of any deadlines.

If you have previously completed the required training for IRB-02 and IRB-03 and simply need to take the IRB800 course, you may access the course directly from the IRB website.

For additional information including links to all of the required training please visit: [http://irb.ufl.edu/index/requiredtraining.html](http://irb.ufl.edu/index/requiredtraining.html).
Single IRB (sIRB)

Single IRB (sIRB) review occurs when research is being conducted at multiple universities/institutions but only a single IRB reviews and approves the research for multiple sites. sIRB review will only be required for new NIH-funded multisite studies submitted to NIH after January 25th, 2018. However, some sponsors/studies may require sIRB review or researchers may request sIRB for other multisite studies. Be advised that sIRB review does not eliminate many of the local administrative requirements for ensuring research compliance.

For more information, please refer to the new UF sIRB webpage at http://irb.ufl.edu/sirb.html.

AAHRPP Accreditation

On March 21, 2018, the Association for the Accreditation of Human Research Protection Programs (AAHRPP) announced that the University of Florida has been awarded full Accreditation status. UF joins almost 250 institutions worldwide demonstrating that we have extensive safeguards in every level of our research operation, adhere to high standards for research, and can be trusted to not only protect research participants but also produce accurate, reliable results.

An independent, non-profit accrediting body, AAHRPP uses a voluntary, peer-driven, educational model to ensure that human research protection programs (HRPPs) meet rigorous standards for quality and protection. To earn accreditation, organizations must provide tangible evidence—through policies, procedures, and practices—of their commitment to scientifically and ethically sound research and to continuous improvement.

As the “gold seal,” AAHRPP accreditation offers assurances—to research participants, researchers, sponsors, government regulators, and the general public—that an HRPP is focused first and foremost on excellence.

You can now sign in for the IRB-01 Full Board meeting by phone. Here’s how:

1) On the Monday or Tuesday prior to the meeting, call the IRB-01 office (352-273-9600).
2) Give us your name and phone number. Please do NOT send an email.
3) We will only take these calls on Monday and Tuesday from 8:00 AM – 5:00 PM.
4) If you are unable to call on these days, you will need to come to room #104 of the Shepard Broad Building as usual on Wednesday morning.
5) Anyone actually attending the meeting will still need to sign in at the door when they arrive.
April Brown Bag Series

Terra DuBois  
Director  
UF Office of Research  
Division of Research Compliance and Global Support

Shepard Broad Building, Room 104  
Noon-1:30 PM  
April 11, 2018

Objectives:

- Introduce the Division of Research Compliance and Global Support’s roles and resources  
- Provide an overview of export control laws, including how they impact research projects and how to identify export control “red flags”  
- Identify best practices for international research planning, in-country purchases, and travel documentation

RSVP: Contact Ivana Simic, IRB Educator, at (352) 273-9604 or email isimic@ufl.edu.